



**CITY OF FLOWERY BRANCH  
SPECIAL CALLED WORK/VOTING SESSION  
Wednesday, March 7, 2007,  
9:30 a.m.**



**OPEN MEETING:** Mayor Hirling opened the meeting at 9:32 a.m.

**IN ATTENDANCE:** Mayor Hirling, Council Members Jim Herold, Pat Zalewski, Mary Jones, Allen Bryans and Jan Smith. Also in attendance were City Manager Bill Andrew, City Clerk Melissa McCain, City Attorney Ron Bennett and Attorney Richard Carothers.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS:**

**[2nd Reading Ordinance 352 – Adoption of Georgia State Minimum Standard Building Code](#)**

Attorney Carothers read Ordinance 352.

There was a motion made to approve Ordinance 352 as read.

MOTION: Pat Zalewski  
SECOND: Jim Herold  
AYES: Mary Jones, Jan Smith, Pat Zalewski, Allen Bryans and Jim Herold  
NAYES: None  
Motion carried

**[2<sup>nd</sup> Reading Ordinance 353 – Creation of Administrative Procedures for Implementation of the Standard Building Code](#)**

Attorney Carothers read Ordinance 353.

There was a motion made to approve Ordinance 353 as read.

MOTION: Allen Bryans  
SECOND: Pat Zalewski  
AYES: Mary Jones, Jan Smith, Pat Zalewski, Allen Bryans and Jim Herold  
NAYES: None  
Motion carried

[2<sup>nd</sup> Reading Ordinance No. 354 – Adoption of ordinance requiring reviews and approvals and identifying “Agents of Review”](#)

Attorney Carothers read Ordinance 354.

There was a motion made to approve Ordinance 354 as read.

MOTION: Jim Herold  
SECOND: Mary Jones  
AYES: Mary Jones, Jan Smith, Pat Zalewski, Allen Bryans and Jim Herold  
NAYES: None  
Motion carried

[2<sup>nd</sup> Reading Ordinance No. 355 – Adoption of ordinance establishing fees and rates for all planning and development related purposes](#)

Attorney Carothers read Ordinance 355.

There was a motion made to approve Ordinance 355 as read.

MOTION: Pat Zalewski  
SECOND: Allen Bryans  
AYES: Mary Jones, Jan Smith, Pat Zalewski, Allen Bryans and Jim Herold  
NAYES: None  
Motion carried

**NEW BUSINESS:**

[Presentation/Discussion – Financial overview](#)

Bob Loveland, independent financial consultant, presented a review of the City’s financial standing.

The review included a summary of the following topics;

- Mr. Loveland’s background
- Comparison with the Carl Vinson Institute of Government
- Comparison to similar cities
- Review of property tax rates
- FY 2006 Financial report
- Current Status of City finances
- Review of revenues
- Monthly reporting systems
- Create format for long term capitol improvements
- Address issues between the Water/Sewer fund and General Fund.

## **CITY MANAGER'S REPORT:**

### **Discussion – Flowery Branch Sign**

City Manager Andrew reviewed a proposed sign and design.

There was a consensus of the City Council to use the variable sign design and the composition of the sign will be compatible with the Halvorsen Development design.

Councilman Herold requested that the City research an agreement with Halvorsen and the importance that the sign is the property of the City of Flowery Branch and not the Halvorsen Development.

### **Town Hall Meetings**

City Manager Andrew reminded the Council that the first town hall meeting is scheduled for 03-29-07. The discussion will be a general discussion and update of City happenings.

Manager Andrew advised that the next meeting is scheduled for June 28, 2007 with Sterling on the Lake offering their facility for the meeting. It was also discussed that the City may want to check with the Prince of Peace Catholic Church for the meeting location due to the increased amount of residents.

The discussion is proposed to be regarding the Spout Springs Road widening, Library etc.

## **ATTORNEY REPORT:**

No report

## **CLERK REPORT**

Clerk McCain advised that she had been nominated and has accepted a position on the GMA Bill Cain Scholarship Committee. The Committee reviews applications for the Bill Cain scholarship that assists and will pay for training conferences for cities unable to pay for such training.

## **PLANNING AND ZONING**

No report

## **COUNCIL REPORT:**

No report

**EXECUTIVE SESSION**

There was a motion made to enter Executive Session at 10:55 am.

MOTION: Jim Herold  
SECOND: Pat Zalewski  
AYES: Jim Herold, Pat Zalewski, Mary Jones, Allen Bryans and Jan Smith  
NAYES: None  
Motion carried

**RECONVENE OPEN SESSION:**

There was a motion made to exit Executive Session and reconvene open session at 11:46 am.

MOTION: Jim Herold  
SECOND: Pat Zalewski  
AYES: Jim Herold, Pat Zalewski, Mary Jones, Allen Bryans and Jan Smith  
NAYES: None  
Motion carried

**ADJOURNMENT:**

There was a motion made to adjourn the meeting at 11:47am.

MOTION: Mary Jones  
SECOND: Allen Bryans  
AYES: Jim Herold, Mary Jones, Pat Zalewski, Allen Bryans and Jan Smith.  
NAYES: None  
Meeting Adjourned

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City Clerk - Melissa McCain

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Date

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Mayor Diane Hirling