



CITY OF FLOWERY BRANCH
SPECIAL CALLED WORK/VOTING SESSION
Meeting Minutes
August 1, 2007, 9:30 a.m.



OPEN MEETING:

Mayor Hirling opened the meeting at 9:32 am.

IN ATTENDANCE:

Mayor Diane Hirling, Council Members Jan Smith, Jim Herold, Pat Zalewski, Mary Jones and Allen Bryans. Also in attendance were, City Clerk Melissa McCain, City Planner James Riker, and City Attorney Ron Bennett.

PRESENTATION:

Chief Lanich presented a Medal of Valor to Corporal Eric Cook for his outstanding actions taken during the March home invasion and shooting.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

[Authorization for under grounding utilities on Main Street.](#)

Planner Riker advised that the cost to underground the utilities for the Main Street Project were as follows:

| | |
|-----------------------------|-------------|
| Georgia Power | \$43,879.00 |
| Bellsouth PRO Group Atlanta | \$10,651.73 |
| Charter Communications | \$24,310.25 |

There was a motion made to proceed with the under grounding of the utilities not to exceed the amounts presented and to authorize the Mayor and City Manager to execute the necessary documents.

MOTION: Jim Herold
SECOND: Pat Zalewski
AYES: Pat Zalewski, Jim Herold, Mary Jones, Allen Bryans and Jan Smith.
NAYES: None
Motion carried.

[1st Reading Ordinance 366 – An Ordinance to establish and set date and times for the Special Election including election appointments](#)

City Clerk McCain informed the Council that the Ordinance appoints the City's Elections Superintendent, Absentee Ballot Clerks as well as the poll workers.

Nominees for appointment are:

Election Superintendent
Chief Registrar
Absentee Ballot Clerks

Poll Manager
Poll Worker
Poll Worker

Betty J. Tjepkema
Charlotte Sosebee
Melissa McCain, Lou Camiscioni
Martha Stephens
To be announced
To be announced
To be announced

Attorney Bennett read Ordinance 366.

There was a motion made to approve the first reading of Ordinance 366 including the discussed appointments.

MOTION: Allen Bryans

SECOND: Mary Jones

AYES: Jan Smith, Pat Zalewski, Mary Jones, Allen Bryans and Jim Herold.

NAYES: None

Motion carried

CITY MANAGER REPORT:

No report

ATTORNEY REPORT:

No report

CLERK REPORT:

[Brand Banking Online Authorization](#)

Clerk McCain advised the Council that the City is currently working with Walker and Associates to conduct our FY audit for 2006-2007. During this process the auditor has requested the use of spreadsheets for interest accrued tracking on our current CD's. Because the bank only sends out CD information on the date of maturity this tracking of monthly interest consists of physically going to the bank on the day the CD was opened and obtain the amount earned.

Further Clerk McCain noted that allowing internet access for viewing CD interest earned would save the Clerk time, the City money and allow for more accurate reporting come audit time.

The Bank has requested that a letter authorizing such access be signed noting that if Clerk McCain ever left the Clerk position that the password would be reset and that the access is limited to viewing only.

There was a motion made to authorize the Mayor, Mayor Pro-tem and City Clerk to execute the letter to Brand Banking allowing for online access to City accounts for viewing purposes only.

MOTION: Jim Herold
SECOND: Pat Zalewski
AYES: Mary Jones, Allen Bryans, Jim Herold, Pat Zalewski and Jan Smith.
NAYES: None
Motion carried

PLANNING, ZONING REPORT:

[Encroachment Permit for 5508 Main Street – Salon Capre Diem](#)

Planner Riker revised a request from Salon Capre Diem to construct a sign on Main Street that would hang over the right-of-way.

Planner Riker added that Common Grounds has a similar sign over hang. The request and sign would need prior approval from the Historic Preservation Commission and also would need to comply with all building codes before construction and posting of the sign.

There was a motion made to approve the encroachment of the sign at 5508 Main Street for Salon Capre Diem pending the approval of the Building Inspector and the Historic Preservation Committee.

MOTION: Mary Jones
SECOND: Allen Bryans
AYES: Mary Jones, Allen Bryans, Jim Herold, Pat Zalewski and Jan Smith.
NAYES: None
Motion carried

COUNCIL REPORT:

Clerk McCain advised the Council that the City has received many complaints regarding the picking up of trash and recyclable materials and that City Manager Andrew was researching the issues and alternatives of trash services.

ADJOURNMENT:

There was a motion made to adjourn the August 1, 2007 Special Called Work/Voting Session Meeting at 9:56 am.

MOTION: Pat Zalewski
SECOND: Jan Smith
AYES: Jan Smith, Mary Jones, Allen Bryans, Jim Herold and Pat Zalewski.
NAYES: None
Motion carried.