



CITY OF FLOWERY BRANCH
Council Meeting – Work Session
Meeting Minutes
March 19, 2008, 9:30 am



CALL WORK SESSION TO ORDER:

Mayor Hirling called the meeting to order at 9:30 am

IN ATTENDANCE:

Mayor Diane Hirling and Council Members Allen Bryans, Pat Zalewski, Mary Jones, Craig Lutz and Chris Fetterman. Also in attendance were City Manager Bill Andrew, City Clerk Melissa McCain, City Planner James Riker, and City Attorney Ron Bennett.

INVOCATION:

Father Fred with the Prince of Peace Catholic Church gave the invocation followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

There were no public comments.

Mayor Hirling advised that there was a presentation scheduled for the Department Reports portion of the meeting and that the presentation was going to be moved to the beginning of the work session.

NEW BUSINESS:

*****Mayor Hirling advised that there would be an Executive Session at the end of the Voting Session for potential litigation *****

[Discussion - Ordinance 374 – Solicitation \(2nd Reading\)](#)

Attorney Bennett reviewed the procedures and advised that a Resolution would be presented to the Council at the next meeting to determine the fees charged for processing.

There was a consensus to place this item on the Voting Session Agenda under Unfinished Business for further consideration.

[Discussion: Council Meeting Minutes March 5, 2008](#)

Clerk McCain advised that there was a typo that would be corrected under the section labeled 303D.

There were no other comments or discussion.

There was a consensus to place this item on the Voting Session Consent Agenda for further consideration.

[Discussion: Emergency Called Council Meeting Minutes March 10, 2008](#)

Clerk McCain advised that there were no corrections to the minutes presented.

There was no discussion regarding this item.

There was a consensus to place this item on the Voting Session Consent Agenda for further consideration.

[Discussion: Intergovernmental Agreement – Floodplain Mapping](#)

City Manager Andrew advised that the Metropolitan North Georgia Water Planning District has required that each Municipality have a minimum of 10% of its jurisdictions floodplains mapped annually until such time the entire jurisdiction is mapped.

Because failure to comply with this unfunded mandate could jeopardize the City obtaining EPD permits for the expansion of the Wastewater Treatment Facility this project needs to be expedited.

The City has been in discussion with Hall County and the Cities of Oakwood and Gainesville regarding the project and all have agreed to move forward with the project as a whole as opposed to each jurisdiction conducting their own mapping.

Manager Andrew further advised that the City would only pay for the mapping completed within the City limits and that fee is estimated at approximately \$20,000.00

There was a consensus to place this item on the Consent Agenda for further consideration.

[Discussion: Retreat Banquet Event Order and Sign Off](#)

Clerk McCain reviewed the daily events, breaks and meals.

There was a consensus to place this item on the Voting Session Consent Agenda for further consideration.

[Discussion: Resolution 08-002 - Sign Moratorium](#)

Planner Riker advised staff is requesting a 63 day moratorium on all sign applications and issuance of permits relating to signs larger than 128 square feet in area or taller than 12' in height.

Planner Riker continued by stating that staff was interested in reviewing the effects of the newly installed LED style signs and creating the appropriate regulations surrounding these types of signs.

A short discussion ensued.

There was a consensus that this item be placed on the Voting Session Agenda under Unfinished Business for further consideration.

UNFINISHED BUSINESS:

[Discussion Minutes - February 6, 2008](#)

Clerk McCain advised that there were no changes to the minutes as presented.

There was a consensus to place this item on the Voting Session Agenda under Unfinished Business for further consideration.

DEPARTMENT REPORTS:

[City Manager Report](#)

[Discussion: Water Restrictions](#)

Manager Andrew advised that the Governor has issued some relief to the water ban and has authorized hand watering of existing landscape to be done between midnight and 10 a.m. on designated days based on odd numbered and even numbered addresses for no more than 25 minutes a day. Odd –numbered addresses may water Tuesday, Thursday and Sunday. Even numbered addresses may water Monday, Wednesday and Saturday.

Further it was noted that hand watering is defined as one person with one garden hose with a spray nozzle that shuts off automatically when it is released. Sprinklers are still prohibited.

Manager Andrew advised that the City currently is following the level 4 drought response and no watering is allowed.

Manager Andrew reviewed the City water usage for the City and water customers as well as the State requirement of water providers to cutting water usage by 10%.

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Councilman Bryans advised that he felt the City should follow the Governor's water restrictions relief program.

Councilman Fetterman advised that his concern was that there are Gainesville City customers that live in the City and there may be some confusion if the City does not grant the same relief the Governor has granted and also the Gainesville Water System.

Councilman Lutz advised that he felt the City should mirror that of the Gainesville Water System.

There was a consensus to adopt the Governor's water restrictions and allow residents to hand water at a rate of 25 minutes per designated day.

This information is to be posted on the website and maybe sent as a letter to all water customers.

City Hall Roof

Manager Andrew advised that the City Hall Roof was in dire need of repair. Manager Andrew provided two estimates as well as pictures of the damage to the roof.

Further Manager Andrew advised that four (4) requests were made for bids on the project and only two (2) responded. The Purchasing Policy does allow for the waiving of the three 93Z) bid requirement in emergency situations.

Manager Andrew reviewed what was covered in each bid.

There was a consensus to place this item on the Voting Session Agenda under Unfinished Business for further consideration.

City Clerks Report

Clerk McCain advised that the registering agency is still assigning classes to people that have registered and should have confirmations sent out by the end of the day.

Clerk McCain advised that she would contact each applicant once the confirmations are received.

Clerk McCain further reviewed the time schedule for each individual meeting with the facilitator on March 20, 2008.

Council Reports

There were no Council reports.

ADJOURNMENT WORK SESSION:

The Mayor moved into the Voting Session at 10:59 a.m.



CITY OF FLOWERY BRANCH Council Meeting – Voting Session Meeting Minutes March 5, 2008



VOTING SESSION 11:00 A.M.

CONSENT AGENDA:

- Council Meeting Minutes March 5, 2008
- Emergency Called Council Meeting Minutes March 10, 2008
- Intergovernmental Agreement – Floodplain Mapping
- Retreat Banquet Event Order and Sign Off

There was a motion made to approve the Consent Agenda as presented.

MOTION: Craig Lutz
SECOND: Mary Jones
AYES: Mary Jones, Allen Bryans, Pat Zalewski, Craig Lutz and Chris Fetterman
NAYES: None
Motion carried

UNFINISHED BUSINESS:

[Consider Approval: 2nd Reading Ordinance 374](#)

Attorney Bennett read Ordinance 374

There was a motion made to approve the second reading of Ordinance 374.

MOTION: Craig Lutz
SECOND: Chris Fetterman
AYES: Craig Lutz, Chris Fetterman, Allen Bryans, Pat Zalewski and Mary Jones.
NAYES: None
Motion carried

[Consider Approval: Resolution 08-002 - Sign Moratorium](#)

Attorney Bennett read Resolution 08-002

There was a motion made to approve the Resolution 08-002.

MOTION: Allen Bryans
SECOND: Pat Zalewski
AYES: Craig Lutz, Chris Fetterman, Allen Bryans, Pat Zalewski and Mary Jones.
NAYES: None
Motion carried

[Approval of February 6, 2008 Meeting Minutes](#)

There was a motion made to approve the February 6, 2008 Meeting Minutes as presented.

MOTION: Craig Lutz
SECOND: Chris Fetterman
AYES: Chris Fetterman and Craig Lutz
NAYES: Allen Bryans, Mary Jones and Pat Zalewski
Motion failed

[Roofing Contract](#)

There was a motion made to approve the bid from Parr Roofing for 30 year shingles and to authorize staff to move forward with repair.

MOTION: Mary Jones
SECOND: Allen Bryans
AYES: Allen Bryans, Pat Zalewski, Mary Jones, Chris Fetterman and Craig Lutz.
NAYES: None
Motion carried

ADJOURNMENT INTO EXECUTIVE SESSION:

There was a motion to adjourn into Executive Session at 11:05 a.m. for potential litigation.

MOTION: Pat Zalewski
SECOND: Allen Bryans
AYES: Pat Zalewski, Allen Bryans, Mary Jones, Chris Fetterman and Craig Lutz.
NAYES: None

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Motion carried

RECONVENE OPEN SESSION:

There was a motion made to exit Executive Session and reconvene Open Session at 11:20 a.m.

MOTION: Mary Jones

SECOND: Pat Zalewski

AYES: Pat Zalewski, Allen Bryans, Mary Jones, Chris Fetterman and Craig Lutz.

NAYES: None

Motion carried

ADJOURNMENT:

There was a motion made to adjourn the meeting at 11:21 a.m.

MOTION: Pat Zalewski

SECOND: Allen Bryans

AYES: Pat Zalewski, Allen Bryans, Mary Jones, Chris Fetterman and Craig Lutz.

NAYES: None

Meeting adjourned at 11:21 a.m.

Mayor Diane Hirling

Date

City Clerk Melissa McCain