



CITY OF FLOWERY BRANCH
Council Meeting Minutes
Work Session
Wednesday October 21, 2009
9:30 A.M.



CALL TO ORDER:

Mayor Hirling called the meeting to order at 9:30 am.

IN ATTENDANCE:

Mayor Diane Hirling and Council Members Pat Zalewski, Allen Bryans, Craig Lutz, and Mary Jones. Also in attendance were City Manager Bill Andrew, City Clerk Melissa McCain, City Planner James Riker and City Attorney Ron Bennett.

ABSENT:

Councilman Chris Fetterman

PLEDGE OF ALLEGIANCE:

Mayor Hirling led the pledge of allegiance.

PUBLIC COMMENTS:

[Discussion - 2nd Reading Ordinance 348-9 - Amendment to Zoning Code to modify Article 11.](#)

There were no public comments.

UNFINISHED:

There was no unfinished.

NEW BUSINESS:

[Discussion September 2, 2009 Meeting Minutes](#)

There were no changes to the minutes as presented.

This item was placed on the Consent Agenda for further consideration.

[Discussion – US Department of Energy Grant Application](#)

Planner Riker reviewed the GEFA Grant Application for energy efficiency.

Further, Planner Riker noted that there were no monetary matches required and the only expense would be the labor costs to install energy efficient items such as light bulbs and ballasts.

Currently the Engineer is working on getting costs for replacement of motors for the WWTP equipment. These motors are expensive and could also be energy efficient if replaced.

This item was placed on the Consent Agenda for further consideration.

[Discussion – Contract Espinosa Construction – 5509-5511 Main St](#)

Planner Riker reviewed the bids for the installation of beams at the old planning and karate buildings (5509/5511 Main Street)

The low bid was Espinosa Construction and staff requested that this bid be accepted.

Planner Riker further advised that he had met with representatives from Espinosa Construction to review what was requested to ensure understanding of the project since their bid was so much lower than the others.

Councilman Lutz inquired if Espinosa Construction was bonded and insured.

Planner Riker advised they were.

This item was placed on the Consent Agenda for further consideration.

[Discussion – Contract Hayes-James Associates – Spout Springs Road Dedication Plat](#)

Planner Riker reviewed the contract and stated that this contract was for the roadway dedication plat to shore up the right-of-ways for future Spout Springs Road widening.

This item was placed on the Consent Agenda for further consideration.

[Discussion – Historic Preservation Marker Sign](#)

Planner Riker reviewed the request and provided a visual of the sign.

Planner Riker advised that there would be no cost to the City except the labor to install the sign and that the ‘Friend of the Depot and the Better Hometown Program’

This item was placed on the Consent Agenda for further consideration.

[Discussion – Xerox Lease Agreements](#)

City Clerk McCain reviewed the upgrading for the Xerox machines within the Planning Department, Police Department and City Hall.

Clerk McCain advised that the savings and upgrades would account for a decrease in fees of a minimum of approximately \$55.00.

Attorney Bennett reviewed the ability to cancel the lease if needed.

This item was placed on the Consent Agenda for further consideration.

DEPARTMENT REPORTS

Planning & Zoning

Planner Riker reviewed Resolution 09-012 and stated that it was a technicality in the application process for the Gateway Grant application. Planner Riker reviewed same.

This item was placed on the Consent Agenda for further consideration.

City Manager Report

City Manager Andrew reminded the Council about the traffic study meeting at the Depot scheduled for Thursday night.

Clerk Report

Clerk McCain updated the Council on the elections.

Council Report

Councilwoman Jones stated that the prison crew was doing a great job mowing and keeping up the right of ways.

Councilman Lutz inquired on the F.O.G. Ordinance and fees. Manager Andrew stated that a letter was submitted to every affect business explaining the fees. Manager Andrew will forward a copy to Councilman Lutz.

Councilman Bryans requested the ditches in the downtown area be checked and cleaned out and rock installed to prevent additional erosion.

ADJOURNMENT WORK SESSION:

Mayor Hirling adjourned the Work Session at 10:16 am.



CITY OF FLOWERY BRANCH
Council Meeting Minutes
Voting Session
Wednesday October 21, 2009
Immediately following Work Session



OPEN VOTING SESSION:

Mayor Hirling opened the Voting Session at 10:16 am.

CONSENT AGENDA:

Approval - September 2, 2009 Meeting Minutes

Approval – US Department of Energy Grant Application

Approval – Contract Espinosa Construction – 5509-5511 Main St

Approval – Contract Hayes-James Associates – Spout Springs Road Dedication Plat

Approval – Historic Preservation Marker Sign

Approval – Xerox Lease Agreements

Approval - Resolution 09-012

There was a motion made to approve the Consent Agenda as presented.

MOTION: Mary Jones

SECOND: Allen Bryans

AYES: Allen Bryans, Pat Zalewski, Mary Jones and Craig Lutz.

NAYES: None

Motion carried

UNFINISHED BUSINESS:

No unfinished business

EXECUTIVE SESSION:

There was a motion to enter Executive Session at 10:17 am.

MOTION: Allen Bryans

SECOND: Pat Zalewski

AYES: Allen Bryans, Pat Zalewski, Mary Jones and Craig Lutz.

NAYES: None

Motion carried

RECONVENE OPEN SESSION:

There was a motion to exit Executive Session and reconvene open session at 11:04 am.

MOTION: Pat Zalewski
SECOND: Craig Lutz
AYES: Allen Bryans, Pat Zalewski, Mary Jones and Craig Lutz.
NAYES: None
Motion carried

ADJOURNMENT:

There was a motion made to adjourn the meeting at 11:05 am.

MOTION: Craig Lutz
SECOND: Pat Zalewski
AYES: Allen Bryans, Pat Zalewski, Craig Lutz and Mary Jones
NAYES: None
Motion carried