



**CITY OF FLOWERY BRANCH**  
**Council Meeting**  
**Work Session Minutes**  
**Thursday March 21, 2013 6:00 PM**



**OPEN MEETING:**

**CALL TO ORDER:** Mayor Miller called the meeting to order at 6:04 p.m.

**IN ATTENDANCE:** Mayor Mike Miller, Mayor Pro tem Joe Anglin, Council Members: Damon Gibbs, Mary Jones, Fred Richards and Tara Richards. Also in attendance were City Manager Bill Andrew, City Attorney Ron Bennett and City Finance Director Jeremy Perry

**ABSENT:** None

**PLEDGE OF ALLEGIANCE**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Presentation of Culvert Replacement Study – Jeremy Frydrych, Pond & Company**

- There are five culverts that need to be replaced or expanded: Cantrell Road, Spring Street, East Main Street, Phil Niekro Blvd. and Mulberry Street.
- Work on the culverts would need to be prioritized based on cost and how many people would be affected if the culvert were to fail. Would there be any areas that would be inaccessible?
- Pond will look report back to the Council with a prioritized listing of repairs.
- There is \$412,500 budgeted next year for storm water repairs in the Capital Projects Fund.
- The City may want to use some of the funds that were set aside for the Lights Ferry Road project as there has not been a start date set for that project.

**Draft Council meeting minutes from February 28, 2013**

- No comments received.

## **Resolution 13-006 for Contract for Hall County Elections to conduct the 2013 municipal election**

- Hall County Elections is willing to perform the 2013 Municipal Election for about \$1200. City has previously paid about \$1900 to a private company.
- City staff would still handle absentee/advance voting and the City Clerk would help with Election Day.

## **Contract with Walker & Associates to perform City Audit for 3 years**

- Contract for audit services for FYE June 2013, 2014 and 2015 at an annual amount of \$15,240.

## **City Employee Health Insurance**

- The cost of the current Health Insurance Plan will be increasing by 24%
- Staff recommends changing to the HRA P5000 plan which would save the City \$98,687.00 annually.
- No copays, the employee would be responsible for the first \$500 of physician visits and prescription drugs
- The City will cover the rest of the \$5000 deductible. Once the deductible of \$5000 was met, physician visits and prescriptions would be covered at 100%.
- Employees that "bought up" last year, would save \$328 annually.
- Council members are concerned about the initial \$500 cost and discussed the cost paid by the employees being a percentage of the deductible, taking some of the savings and giving it back to employees who would then pay the entire deductible, and setting up healthcare saving accounts.
- Any monies remaining from the health insurance savings will be rolled back into the General Fund.

## **Agreement with Hall County for Municipal Court Facilities for Animal Control proceedings**

- Renewal of agreement for Hall County to provide and adjudicate animal control violations in the City.

## **Resolution 13-005 for dedication of streets in Pods C, G and R in Sterling on the Lake**

- Dedication of the streets in Pods C, G and R in Sterling on the Lake to the City.

## DEPARTMENT REPORTS:

### City Manager Report

- The demolition and stabilization of the Mooney property has been completed and the project was completed under budget by \$19,374.
- The property behind the City Administration Buildings has been cleared of rotting brick and is being cleaned up and graded by the City Public Works department.
- There have been 22 applicants for the Planning Director position and interviews are anticipated to begin within 2 weeks.
- There will be a Historic Preservation Committee meeting next week for Liberty Candy Company which will be opening soon on the corner of Main Street.
- There is a good possibility that Main Street will soon have 100% occupancy. There has been discussion about having a block party to celebrate.

City Clerk Report None

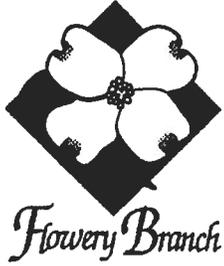
City Finance Director Report None

City Attorney Report None

### Council Report

- Council Member Tara Richards: The Atlanta Military Engineer Society is sponsoring teenagers to go to a week long summer camp. The teenager must be in 9th, 10th or 11th grade. All fees, except for about \$275, will be paid for the applicant. The deadline is coming up soon.
- Council Member Joe Anglin: None
- Council Member Fred Richards: None
- Council Member Mary Jones: None
- Council Member Damon Gibbs: Requested that Council Member Tara Richards forward the application to him and he will pass it on to the appropriate person at Hall County Schools.
- Mayor Mike Miller: Went and read to the kindergarteners and third graders at Flowery Branch Elementary. Chief Spillers also participated. Expressed congratulations to Council Member Richards as she is currently a Captain in the Air Force Reserves and will be promoted to Major later this year.

ADJOURNMENT WORK SESSION: Adjourned at 7:06 p.m.



**CITY OF FLOWERY BRANCH  
Council Meeting  
Voting Session Minutes  
Immediately following Work Session  
Thursday March 21, 2013**



**OPEN VOTING SESSION:** Mayor Miller called the meeting to order at 7:06 p.m.

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:**

Draft Council meeting minutes from February 28, 2013

**Motion to approve consent agenda: Damon Gibbs**

**Second: Fred Richards**

**Unanimous**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Consider – Resolution 13-006 for Contract for Hall County Elections to conduct the 2013 municipal election

**A RESOLUTION OF THE CITY OF FLOWERY BRANCH CITY COUNCIL TO CONTRACT WITH THE HALL COUNTY BOARD OF ELECTIONS AND VOTER REGISTRATIONS TO CONDUCT ELECTIONS FOR THE CITY OF FLOWERY BRANCH.**

**Motion to approve Resolution 13-006: Joe Anglin**

**Second: Mary Jones**

**Unanimous**

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Consider – Contract with Walker & Associates to perform City Audit for 3 years

**Motion to approve and authorize Mayor to sign contract with Walker & Associates for City Audit services: Tara Richards**

**Second: Damon Gibbs**

**Unanimous**

Consider – City Employee Health Insurance

**There is not a vote needed on this item. The Council members agree for the City to move forward with the HRA P5000 plan and request that City staff look into helping establish Healthcare Spending Accounts for City employees.**

Consider - Agreement with Hall County for Municipal Court Facilities for Animal Control proceedings

**Motion to approve and authorize Mayor to sign the agreement with Hall County for Municipal Court Facilities for Animal Control proceedings: Mary Jones**

**Second: Fred Richards**

**Unanimous**

Consider – Resolution 13-005 for dedication of streets in Pods C, G and R in Sterling on the Lake

**A RESOLUTION OF THE CITY OF FLOWERY BRANCH CITY COUNCIL ACCEPTING THE DEDICATION OF ROADWAYS AND STORMWATER STRUCTURES THEREIN LOCATED WITHIN THE STERLING ON THE LAKE DEVELOPMENT, FROM NNP LOOPER LAKE, LLC., FOR PUBLIC PURPOSES. THE ROADWAYS AND STORMWATER STRUCTURES THEREIN ARE IDENTIFIED AS BEING 4.172± ACRES WITHIN POD C, 3.727± ACRES WITHIN POD G, AND 0.574± ACRES WITHIN POD R. SAID ROADWAYS AND STORMWATER STRUCTURES THEREIN ARE IDENTIFIED IN EXHIBITS “A” THROUGH “C.”**

**Motion to approve Resolution 13-005: Fred Richards**

**Second: Joe Anglin**

**Unanimous**

**EXECUTIVE SESSION:**

*Executive Session for Land Acquisition/Disposition*

*Motion to enter Executive Session at 7:11 p.m. for the purpose of land acquisition/disposition: Tara Richards*

*Second: Fred Richards*

*Unanimous*

*Motion to exit Executive Session at 7:29 p.m.: Damon Gibbs*

*Second: Joe Anglin*

*Unanimous*

- Council discussed the possibility of adding a contract employee to act as the Public Information Officer for the City.

**ADJOURNMENT:**

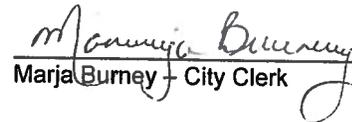
**Motion to adjourn the voting session at 7:47 p.m.: Damon Gibbs**

**Second: Fred Richards**

**Unanimous**

  
James "Mike" Miller - Mayor

April 18, 2013  
Dated

  
Marja Burney - City Clerk