

Flowery Branch

**CITY OF FLOWERY BRANCH
Council Meeting
Work Session Minutes
Thursday November 21, 2013 6:00 PM**



OPEN MEETING:

CALL TO ORDER: Mayor Mike Miller called the meeting to order at 6:04 p.m.

IN ATTENDANCE: Mayor Mike Miller, Mayor Pro tem Joe Anglin, Council Members: Mary Jones, Fred Richards and Tara Richards. Also in attendance were City Manager Bill Andrew, City Attorney Ron Bennett, City Finance Director Jeremy Perry, City Director of Planning and Community Development John McHenry and Chief of Police David Spillers.

ABSENT: Council Member Damon Gibbs

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilmember Tara Richards

PROCLAMATION: Proclamation naming November 2013 as Family Month presented to George Wangemann and Bishop Bob Weaver

UNFINISHED BUSINESS:

Discussion – Second reading Ordinance 447A - Update to Speed Zone Ordinance

- This item was tabled previously as there was a change that needed to be made to the agreement regarding the speed limits on Spout Springs Road.
- The current agreement has the speed limit on Spout Springs Road from the City Limits (Hog Mountain Road) to I-985 be 35 miles per hour.
- The current agreement has the speed limit on Spout Springs Road from I-985 to State Route 13 be 45 miles per hour.
- There will be signage going in to warn drivers that the speed limit will be changing.
- Chief Spillers indicated that he will be evaluating the possible removal of stop signs in some locations. The new roundabout will help to eliminate the need for some stop signs in the downtown area.

Discussion – Second Reading of Ordinance 479 - Allow City Manager to waive the annexation application fee

- Allowing the City Manager to waive the annexation application fee would encourage property annexations and facilitate development in the Flowery Branch area.

NEW BUSINESS:

Discussion – Draft Council meeting minutes from November 7, 2013

- City Clerk Burney indicated that she had sent out the minutes and received no comments.

Discussion – 2014 Local Maintenance Improvement Grant (LMIG)

- City Manager Andrew stated that this application would be for the City to receive \$39,919.70 in state funds for paving 21.04 miles of roadway. The City is required to make a 30% match which would be \$11,975.91. Instead, the City will be spending \$133,481.90. Most of those funds will be from the Capital Reserves. Attached to the minutes as Exhibit A is a map of the roads to be paved.
- There was some concern about spending money on Railroad Avenue, as it was recently repaved. However, there is “ghosting” of the original center line, which was realigned. To solve this, very little milling would need to be done; a topcoat would solve the “ghosting” problem. In addition, Railroad Avenue is a gateway to the downtown area and if the City wants to showcase the area to developers to help with the redevelopment plan, it would help to have Railroad Avenue looking its best.

DEPARTMENT REPORTS:

City Manager Report

- There will be a meeting on Tuesday, November 26 at 6:00 p.m. with the homeowners that will be affected by the traffic circle. Surveyors will begin working Monday on measurements for the traffic circle.

City Finance Director Report

- Gave an update of the City’s Capital Project Fund, SPLOST Fund and TAD Fund. The presentation is attached as Exhibit B.
- LOST payments will begin in January and go into the General Fund and are used to offset property taxes.
- One new vehicle is currently being purchased by the police department, which is a Charger.

City Director Planning and Community Development Report

- The City is currently finalizing the hiring a new inspector/code enforcement officer to replace Donald Bowers.
- The Chief of Police has been very helpful in resolving some code enforcement cases. One case was a person living in a building with no power or water and the other case was a person that was living in a camper, which the camper has now been relocated.

- The yellow house that is currently being built at Gainesville and Chattahoochee Streets is being listed for \$184,000.
- The Coppersmith Building being built on Hog Mountain Road is going to be 10,000 square feet.
- The new building at Hollis Transport will be 46,000 square feet.

City Clerk Report: None

City Attorney Report: None

Council Report:

Council Member Mary Jones: None

Council Member Fred Richards: None

Council Member Joe Anglin: None

Council Member Tara Richards: None

Mayor Mike Miller:

- December 5 – South Hall Business Coalition at 8:00 a.m. at the Library
- December 7 – Tree lighting downtown from 2:00 p.m. to 7:00 p.m. There will be an auction in the Depot for the Shop with a Cop program.
- December 14 – Shop with a Cop participants will receive a meal and it will be held at Antebellum. Several local restaurants have donated food. Twice as many children will be participating this year as there have been additional donations.

ADJOURNMENT WORK SESSION: Work session adjourned at 6:55 p.m.



**CITY OF FLOWERY BRANCH
Council Meeting
Voting Session Meeting Minutes
Immediately following Work Session
Thursday November 21, 2013**



OPEN VOTING SESSION: Mayor Miller called the meeting to order at 6:55 p.m.

PUBLIC COMMENTS: None

CONSENT AGENDA:

Draft Council meeting minutes from November 7, 2013

Motion to approve Consent Agenda: Joe Anglin

Second: Fred Richards

Unanimous

UNFINISHED BUSINESS:

Second reading Ordinance 447A - Update to Speed Zone Ordinance

AN ORDINANCE TO ESTABLISH SPEED ZONES WITHIN THE CITY OF FLOWERY BRANCH; TO INCORPORATE THE MODEL ORDINANCE AS SET FORTH BY THE GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT); TO ALLOW USE OF SPEED DETECTION DEVICES; TO LIMIT THE USE OF SPEED DETECTION DEVICES; PROVIDING FOR SEVERABILITY, REPEALING CONFLICTING ORDINANCES, AND FOR ALL OTHER LAWFUL PURPOSES.

Motion to approve second reading of Ordinance 447A: Tara Richards

Second: Mary Jones

Unanimous

Second Reading of Ordinance 479 - Allow City Manager to waive the annexation application fee

AN ORDINANCE AMENDING CHAPTER 17 (BUILDING AND BUILDING REGULATIONS), ARTICLE V (FEES), SECTION 17-155 (ESTABLISHMENT OF FEES BY RESOLUTION) OF THE CODE OF THE CITY OF FLOWERY BRANCH, GEORGIA TO AUTHORIZE THE CITY MANAGER TO WAIVE ANNEXATION APPLICATION FEES REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND FOR ALL OTHER LAWFUL PURPOSES.

Motion to approve second reading of Ordinance 479: Fred Richards
Second: Mary Jones
Unanimous

NEW BUSINESS:

2014 Local Maintenance Improvement Grant (LMIG)

Motion to authorize the Mayor to sign the 2014 Local Maintenance Improvement Grant application: Joe Anglin
Second: Fred Richards
Unanimous

EXECUTIVE SESSION:

Executive Session for Land Acquisition/Disposition

Motion to enter Executive Session at 6:57 p.m. for the purposes of Land Acquisition/Disposition: Tara Richards

Second: Mary Jones

Unanimous

Motion to exit Executive Session at 7:47 p.m.: Joe Anglin

Second: Tara Richards

Unanimous

There was some discussion about the upcoming meeting dates. There may not be a meeting on January 2, due to the proximity of the Holiday. In the past, the second meeting in December has been cancelled, and that may happen this year, so cancelling the meeting on January 2 might not be a good idea. There are some upcoming annexations and the second meeting in December may need to be held due to legal advertising requirements.

ADJOURNMENT:

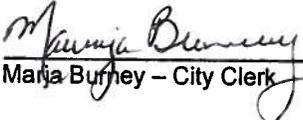
Motion to adjourn the voting session at 7:51 p.m.: Joe Anglin

Second: Mary Jones

Unanimous


James "Mike" Miller - Mayor

December 5, 2013
Dated


Marja Burney - City Clerk

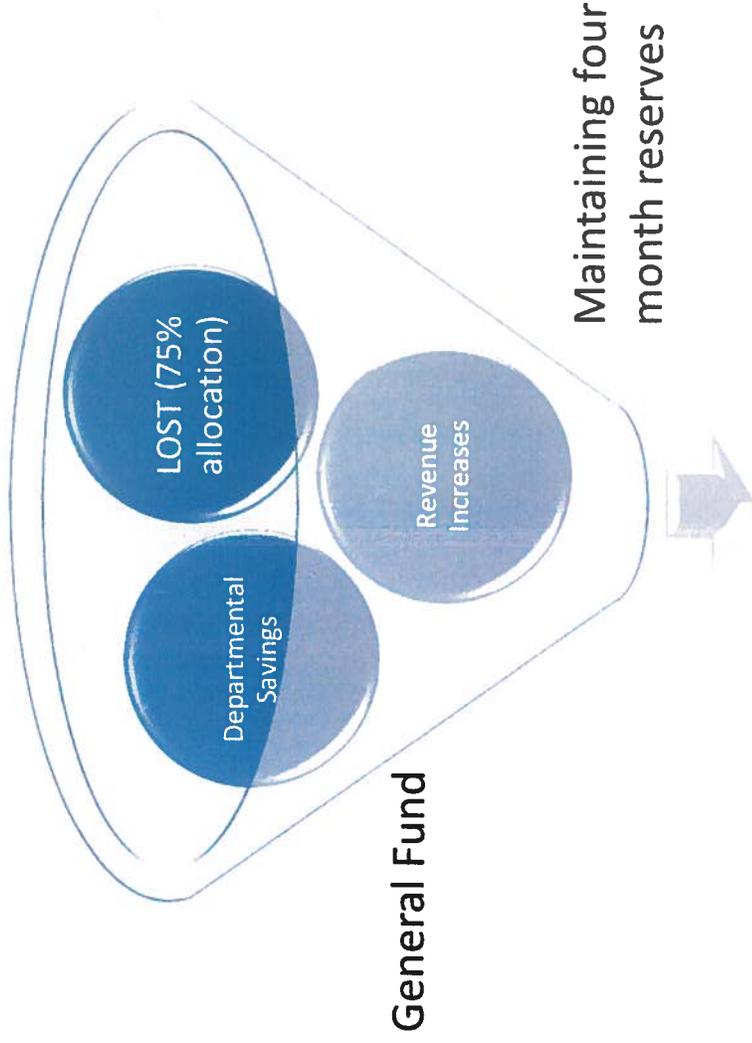
GENERAL FUND

Fund Balance, Unassigned, FY2012	\$1,288,883
Estimated Increase from FY2013	\$ 187,989
FY2014 Budgeted Transfer Out	\$ 282,500
Subtotal	\$1,194,372
Four Month Reserves (based on FY2014 Budget)	\$ 965,332
Additional Amount Above Four Month Reserves	\$ 229,040

Capital Fund

Capital Fund in FY2015 or Remain in Reserves.

CAPITAL PROJECT FUND



Projects consist of: Storm water Improvements, Paving Projects, Lights Ferry Road Connection.

LOCAL RESOURCES FUND (CAPITAL PROJECTS FUND)

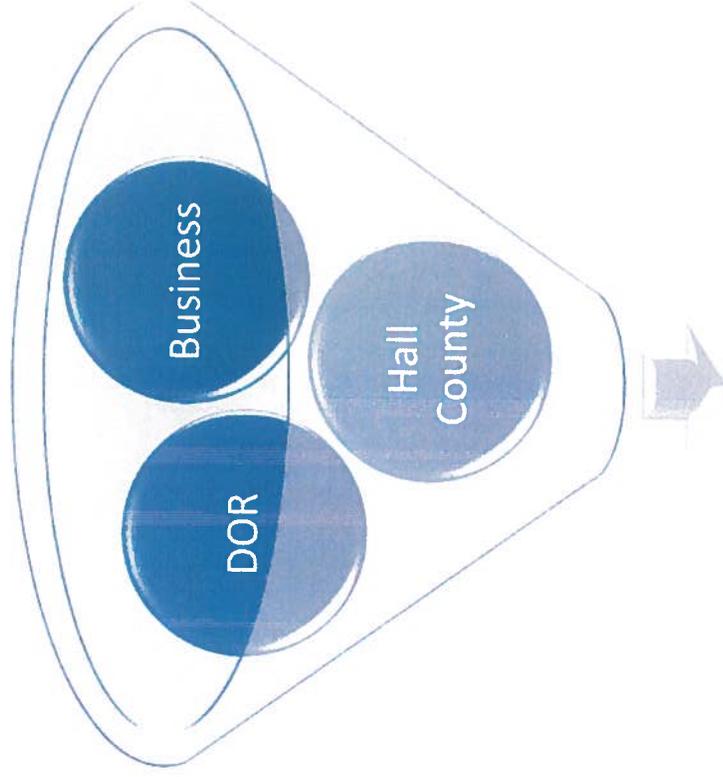
	Fiscal Year					
	2014	2015	2016	2017	2018	2019
Beginning	322,117	269,495	(5,806)	79,195	164,195	249,195
Revenues:						
LOST Collections (@75%)	142,500	285,000	285,000	285,000	285,000	285,000
Transfer In - Fund Balance	282,500					
Grant from LMIG (Stormwater Improvements)	200,000					
Grant from LMIG (Paving Projects)	39,920					
TOTAL	664,920	285,000	285,000	285,000	285,000	285,000

Capital Projects:

	Amount Spent Toward Project	Estimated Costs
McEver Road Intersection	-	122,300
Storm Water Improvement Projects	90,919	438,000
Lights Ferry Road Connection	28,412	1,426,560
Paving Projects (Various Roads)	-	173,402
TOTAL	119,331	2,160,262

Ending (carryover amount to next Fiscal Year)	269,495	(5,806)	79,195	164,195	249,195	334,195
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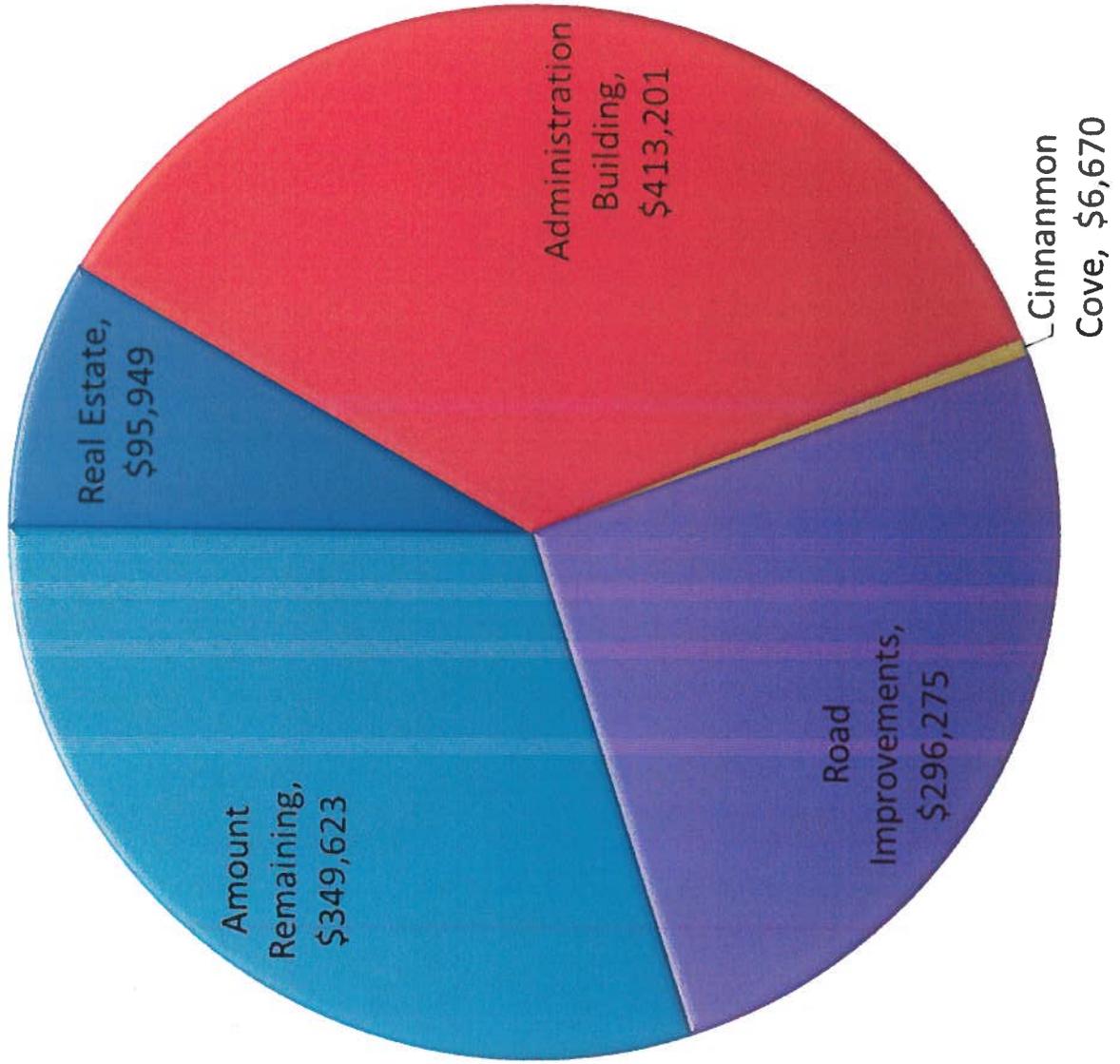
CAPITAL PROJECT FUND



SPLOST

Projects consist of: Cinnamon Cove Lift Station & Force Main Line, Police Cars, Road Resurfacing and Sidewalks, City Administration Real Estate/Buildings.

SPLOST VI

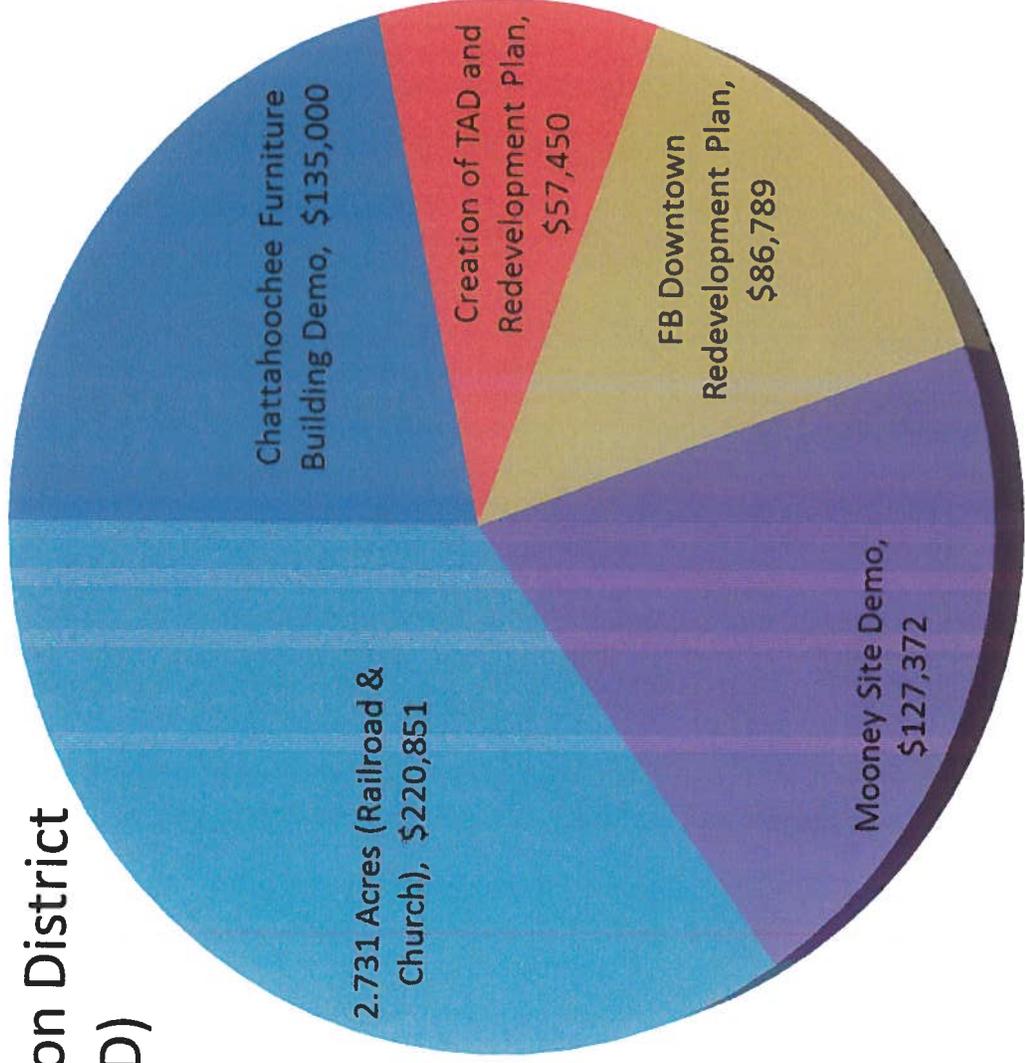


SPLIST VI

	Original Budget	Percentage of Total Original Budget	Amended Budget based on Estimated Revenue	Estimated amount available for each project	Status of projects
Cinnamon Cove	\$ 1,300,000	52.00%	\$ 786,240	\$ 585,615	Waiting on funding approval
9 Police Cars over 6 years (Revised to 4 cars)	\$ 200,000	8.00%	\$ 120,960	\$ 120,960	One on order
Road Resurfacing and Sidewalks	\$ 500,000	20.00%	\$ 302,400	\$ 296,275	Complete
City Administration Real Estate/Buildings	\$ 500,000	20.00%	\$ 302,400	\$ 509,150	Complete
Total	\$ 2,500,000	100.00%	\$ 1,512,000	\$ 1,512,000	

SPECIAL REVENUE FUND

Tax Allocation District (TAD)



Total Collected:
\$462,987

Total
Expenditures:
\$627,462

Amount Due to
the General Fund:
\$164,477

Future expenditures:
• Remaining Balance
for Downtown
Redevelopment
Plan \$8,038