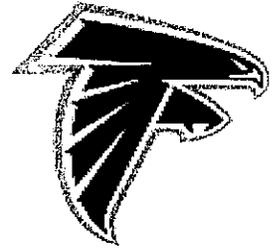


**CITY OF FLOWERY BRANCH**  
**Council Meeting**  
**Work Session Meeting Minutes**  
**Thursday December 5, 2013 6:00 PM**



**OPEN MEETING:**

**CALL TO ORDER:** Mayor Miller called the meeting to order at 6:05 p.m.

**IN ATTENDANCE:** Mayor Mike Miller, Council Members: Damon Gibbs, Mary Jones, Fred Richards and Tara Richards. Also in attendance were City Manager Bill Andrew, City Attorney Ron Bennett, City Finance Director Jeremy Perry, City Director of Planning and Community Development John McHenry and Chief of Police David Spillers.

**ABSENT:** Mayor Pro tem Joe Anglin

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by Mayor Mike Miller

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Discussion – Draft Council meeting minutes from November 21, 2013

- City Clerk Burney indicated that she had sent out the minutes and received no comments.

Discussion - Police Department Sprint AirCards for vehicle laptops

- City Finance Director Perry stated that the new AirCards would allow the laptops to be used as mobile hotspots, which would allow the Police Officers to immediately upload tickets to the server at the Police Department. The Police Department currently is having to hand write tickets and enter the information into the system later. There are printers already available in the vehicles, which were previously purchased with a grant that covered 100% of the cost. The cost for each AirCard would be \$50.00 initially and \$49.00 monthly, which the Police Department needs 13-14 AirCards.
- Chief Spillers stated that the AirCards would be a building block towards allowing the Police Department to use Tag Readers in the future. The entire cost to purchase an entire Tag Reader system is \$20,000. Due to the many applications that the Tag Readers can be used for, Chief Spillers indicated that he would eventually like to purchase one or two for the police department. Mayor Miller requested that Chief Spillers gather some information about the tag readers to present at a future Council meeting.

## DEPARTMENT REPORTS:

### City Manager Report

- Stated that he went to SKF today and had the opportunity to be a participant in the test drive of a new Tesla motors vehicle. SKF provided the ball bearings for the vehicle and received the 2013 Tesla Suppliers Quality Award.
- The Christmas Parade will be this Saturday, December 7 and will be at 2:00 p.m. and the Tree Lighting will be at 5:55 p.m.

### City Finance Director Report: None

### City Director Planning and Community Development Report

- The draft redevelopment plan was handed out to the Council for them to review so that a final draft could be voted on at a future meeting in January. City Director of Planning and Community Development McHenry indicated that he would be setting up a time to review the draft plan with Council Members Tara Richards and Fred Richards and that other Council Members would be welcome to attend and give their input.
- Adoption of the redevelopment plan will ensure that the City is going in the right direction and has a tool to use to discuss the plan for the downtown with developers. The redevelopment plan relocates City staff into one building away from Main Street, which will open up all of Main Street for retail uses. The plan also calls for residential townhomes to be built, additional parking, public art, wayfinding, gateways, bicycle and pedestrian facilities and better access to the lake.
- The plan currently suggests tearing down the City Hall Building and making it a two story building. The gravel parking area would be a pocket park and the police department building would remain, but as a retail location. Council Member Tara Richards expressed that she would be interested in changing the plan some to have the police department building be made a two story building and have the pocket park changed to a retail location. The City Attorney verified that the buildings on Main Street could be altered even though the area is considered a historic district.
- There will soon be a public hearing to annex in four properties that are located at Hog Mountain and Spout Springs Roads. City Manager Andrew verified that the public hearing will be in January as there may not be a meeting on December 19<sup>th</sup> as there is currently no business.
- Council Member Tara Richards asked if there was any input from the marketing people. There has been some input, but there is not much reflected in the redevelopment plan. The intent would be to develop a packet of marketing material about redevelopment in the Flowery Branch downtown area that could be given out to developers.

### City Clerk Report: None

City Attorney Report: None

Council Report

Council Member Damon Gibbs: None

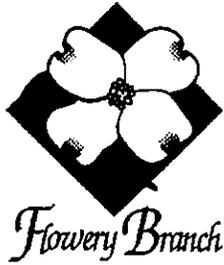
Council Member Mary Jones: None

Council Member Fred Richards: None

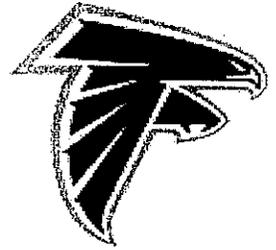
Council Member Tara Richards: None

Mayor Mike Miller: None

**ADJOURNMENT WORK SESSION:** Word session adjourned at 6:46 p.m.



**CITY OF FLOWERY BRANCH**  
**Council Meeting**  
**Voting Session Meeting Minutes**  
**Immediately following Work Session**  
**Thursday December 5, 2013**



**OPEN VOTING SESSION:** Mayor Miller called the meeting to order at 6:46 p.m.

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:**

*Draft Council meeting minutes from November 21, 2013*

**Motion to approve Consent Agenda: Tara Richards**  
**Second: Damon Gibbs**  
**Unanimous**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

*Police Department Sprint AirCards for vehicle laptops*

**Motion to approve purchase of Sprint AirCards for vehicle laptops: Damon Gibbs**  
**Second: Tara Richards**  
**Unanimous**

**EXECUTIVE SESSION:**

*Executive Session for Land Acquisition/Disposition*

*Motion to enter Executive Session at 6:50 p.m. for the purpose of Land Acquisition/Disposition: Tara Richards*

*Second: Damon Gibbs*

*Unanimous*

*Motion to exit Executive Session at 7:05 p.m.: Fred Richards*

*Second: Mary Jones*

*Unanimous*

City Manager Andrew stated that he had spoken with Mayor Miller and Council Member Tara Richards regarding trying to have some of the Council Members meet with City Finance Director Perry and himself regarding some staff salary issues. Public Works Director Johnny Thomas is due a raise and City Manager Andrew feels that he deserves a raise higher than 3%. There are also issues with some salaries in general and the City

retirement plan. If these issues could be addressed prior to beginning the budget, it could help the budget process go smoother.

The Council agreed to add the lease of 5509 Main Street to the agenda. There has been a request to begin a business that sells growlers at that location and the business would be named Growlers on Main.

**Motion to approve the lease of 5509 Main Street to Growlers on Main: Damon Gibbs**

**Second: Fred Richards**

City Manager Andrew clarified that this business would allow patrons to purchase beer at the site, but that the beer could not be consumed on site.

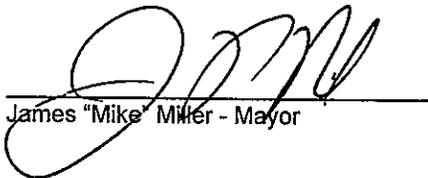
**Unanimous**

**ADJOURNMENT:**

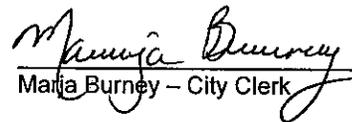
**Motion to adjourn the voting session at 7:10 p.m.: Mary Jones**

**Second: Tara Richards**

**Unanimous**

  
James "Mike" Miller - Mayor

12-19-13  
Dated

  
Maria Burney - City Clerk