CITY OF FLOWERY BRANCH
Council Meeting
Work Session Minutes
Thursday December 19, 2013 6:00 PM

OPEN MEETING:

CALL TO ORDER: Mayor Miller called the meeting to order at 6:05 p.m.

IN ATTENDANCE: Mayor Mike Miller, Mayor Pro tem Joe Anglin, Council Members: Mary Jones, Fred Richards and Tara Richards. Also in attendance were City Manager Bill Andrew, City Attorney Ron Bennett, City Finance Director Jeremy Perry, City Director of Planning and Community Development John McHenry, City Code Enforcement Officer Tom Brackett and Chief of Police David Spillers.

ABSENT: Council Member Damon Gibbs

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by members of the Cub Scout Pack 9 Tiger Den

UNFINISHED BUSINESS: None

NEW BUSINESS:
Discussion – Draft Council meeting minutes from December 5, 2013

- City Clerk Burney indicated that she had sent out the minutes and received no comments.

Discussion – Potential Purchase of License Plate reader

- Chief Spillers stated that he has looked at two different companies that provide the tag readers. Madden and Associates has a 3 camera tag reader system with a purchase price of $18,862.50 which includes installation and has a warranty for 2 years. Vigilant Company in Duluth has a similar system for $21,780 if purchased prior to January 1 and the price changes to $23,980 if purchased after January 1. The system from Vigilant has more capabilities, but the Chief does not feel that the additional capabilities would be of value to the Flowery Branch Police Department.
- The systems from Madden and Associates will communicate with each other and are currently being used by the Georgia State Patrol, Gainesville, Braselton, Atlanta, Dekalb County and Gwinnett County. Hall County currently does not have a tag reader system, but they are looking into them and have expressed an interest in the Madden system. The officers that currently use the Madden system are very happy with it.

- The system can be permanently installed or it can be transferred between vehicles and be more portable. The Chief favors the permanent system as moving the system between vehicles could cause the system to be damaged. Since the City does not have a dedicated traffic patrol, the recommendation would be to install the system in a spare police car and then officers would have to sign the car out to use the system for patrol.
- Chief Spillers indicated that he and City Manager Andrew had tested a tag system for Vigilant in Duluth and were happy with the capabilities of the tag readers. There is the possibility of purchasing a 2 camera system for about $4000 to $5000 less, but the 3 camera system works the best.
- Using tag readers would help to deter crime in the City, once it becomes known that they are being used. Only information from the tags that get a "hit" will be saved. Information of other drivers will not be stored.
- There are financing options to purchase the system. However, City Manager Andrew indicated that last year the Police Department had a ticket revenue amount budgeted of $350,000 and they ended up with $389,000 instead. This year seems to be running the same, with about $39,000 in additional revenue expected. In addition, the City has filled a front desk position in Court services with a part time person instead of a full time person, which is a savings. These monies could be used towards the purchase of the tag readers.

Discussion – Resolution 13-015 – Amend Fiscal Year 2013 Budget

- City Finance Director Perry indicated that he and City Manager Andrew met with the auditor and that there are adjustments that need to be done to meet legal requirements. An explanation of the adjustments is attached to the minutes as Exhibit A. The Council is already aware of all of the adjustments that need to be made as they have already been previously discussed.

DEPARTMENT REPORTS:

City Manager Report

The City has acquired 5608 Gainesville Street, which is next to the Public Works facility, through a Life Estate. The City had thought to use the home for storage, but it is not in good enough condition for that and it just needs to be torn down. The cost to demolish 5644 Church Street was $5840.91, which included asbestos abatement, and the cost to demolish 5608 Gainesville Street is expected to be comparable. The cost may run a little higher as the City would like to use a roll off dumpster for the debris, but that may save money on the cost for employee time. The house may have a concrete pad and if so, the City would like to install a drain in the pad to use the area to wash City vehicles, which would also help with City stormwater reporting. Council Member Fred Richards wanted to know if the area should be fenced and City Manager Andrew feels that fencing would not be necessary and if it were done, it would also be rather expensive.

City Finance Director Report: None

City Director Planning and Community Development Report

- Introduced Tom Brackett to the Council as the new Code Enforcement Officer for the City.
- The Educators Museum has completed purchase of the necessary easements and is expected to be permitted soon.
- The surveying for the Lights Ferry Road Connector has been completed and an appraiser has been chosen.
- At the next City Council meeting on January 2, 2014, there will be a public hearing for the annexation and rezoning of 4 parcels at the intersection of Hog Mountain and Spout Springs Roads.
- Some comments have been received from Council regarding the Redevelopment Plan and there will be a conference call with Joel from Pond on Monday to discuss possible alterations. The Redevelopment Plan will be adopted at the January 2, 2014 Council meeting.

City Clerk Report: None

City Attorney Report: None

Council Report
Council Member Mary Jones: None
Council Member Fred Richards: None
Council Member Joe Anglin: None
Council Member Tara Richards: None
Mayor Miller indicated that the Shop with a Cop program was successful. There was $5000 spent for 16 children. Food was provided by Antebellum, Calliope Sweets, Liberty Candy Company, Moonie's BBQ, Fish Tales, Papa Jack's and Common Grounds. Papa John's donated gift certificates for pizza and Target also provided gift cards. The Flowery Branch High School Chorus and Band had a "Sounds of the Season" Concert which was very good. The Flowery Branch High School Wind Symphony has been invited to the 29th Annual University of Alabama Honor Band in February.

ADJOURNMENT WORK SESSION: Work session adjourned at 6:38 p.m.

CITY OF FLOWERY BRANCH
Council Meeting
Voting Session Meeting Agenda
Immediately following Work Session
Thursday December 19, 2013

OPEN VOTING SESSION: Mayor Miller called the meeting to order at 6:38 p.m.

PUBLIC COMMENTS: None

CONSENT AGENDA:
Draft Council meeting minutes from December 5, 2013

Motion to approve Consent Agenda: Joe Anglin
Second: Mary Jones
Unanimous

UNFINISHED BUSINESS: None

NEW BUSINESS:
Potential Purchase of License Plate reader

Motion to approve purchase of license plate reader: Tara Richards
Second: Fred Richards
City Attorney Bennett recommended that the Council amend the motion to indicate a dollar amount that the purchase is not to exceed, such as $20,000.
Amended Motion: Motion to approve the purchase of license plate reader, with the amount not to exceed $20,000: Tara Richards
Second: Fred Richards
Unanimous

Resolution 13-015 – Amend Fiscal Year 2013 Budget

> **A RESOLUTION TO AMEND THE BUDGET FOR FISCAL YEAR 2013 AS PREVIOUSLY ADOPTED ON JUNE 21, 2012. THE SPECIFIC WAYS ARE LISTED IN THE RESOLUTION AND EXPLAINED BY MR. PERRY EARLIER.**

Motion to approve Resolution 13-015: Fred Richards
Second: Mary Jones
Unanimous

Potential Purchase of License Plate reader

City Attorney Bennett indicated that he and City Manager Andrew were discussing that the Council may wish to enter a motion for the Mayor to sign an agreement, with City Attorney approval, to purchase a license plate reader if the purchase amount were under $20,000. This would expedite the purchase of the license plate reader.

Motion to allow the Mayor to sign the agreement for the purchase of a license plate reader subject to the City Attorney's review if the agreement were under $20,000: Joe Anglin
Second: Mary Jones
Unanimous

ADJOURNMENT: Mayor Miller adjourned the meeting at 6:41 p.m.

James "Mike" Miller - Mayor

January 2, 2014
Dated

Marija Burney – City Clerk

	Budgeted Expenditures and other Financing Uses	Actual Expenditures and Other Financing Uses	Actual in Excess of Appropriations	Increase in Revenue Budgets	Increase in Expenditure Budgets
Highways and Streets	$ 369,462	$ 1,137,617	$ 768,155		
Donation of Sterling on the Lake roads to the City				$ 889,409	$ 889,409
Transfers Out	$ 230,500	$ 363,465	$ 132,965		
Stormwater Improvements				$ 25,000	$ 25,000
McEver Road Intersection				$ 122,300	$ 122,300
Tax Allocation District Fund	$ 103,000	$ 348,223	$ 245,223		
2.731 Acres on 5318 Railroad Ave. and 5404 Church Street and Mooney Manufacturing Site Asbestos Abatement and Demolition Project				$ 245,223	$ 245,223
Grant Fund	$ 60,000	$ 153,688	$ 93,688		
Record Pass-Thru for payments received from Home Development Resources and Department of Community Affairs				$ 128,314	$ 128,314

EXHIBIT A